



Southern Nevada Gem and Mineral Society Spring Jamboree Gem and Mineral Show

Saturday, May 4, 2024 9:00 am to 5:00 pm

Sunday, May 5, 2024 9:00 am to 4:00 pm



What could be better than a weekend in Boulder City, Nevada?

The Southern Nevada Gem and Mineral Society (“SNGMS”) has partnered with the Boulder City, Nevada Chamber of Commerce to present the ***Spring Jamboree Gem and Mineral Show!*** The event will be held in conjunction with Boulder City’s ***Spring Jamboree***, a 2 day-event (Saturday & Sunday) that includes live entertainment, car show, arts & crafts vendors, antiques area and food kiosks.

Please note due to COVID-19, we are increasing the area being utilized for vendors to allow for social distancing. The Spring Jamboree volunteer committee will be reviewing all applications as they come in and will immediately notify the applicant if there are any questions or concerns. Space is limited, so in extreme cases where an application denial is required, an immediate refund will be issued and returned to the applicant. If you have any questions on the receipt of your application, you can contact Orville at the information provided at the bottom of this page.



Save the date!

- Saturday May 4, 2024 9:00 am to 5:00 pm
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The Gem and Mineral Show is held inside the air-conditioned Parks and Recreational building, next to City Hall and Bicentennial Park. Address is 900 Arizona St, Boulder City.

Indoor Available vendor spaces are 12’ X 10’ (double booths can be accommodated).

Outdoor Available vendor spaces are 12’X10’ (double booths can be accommodated).

Attached is the Vendor Packet forms and information for the Spring Jamboree Gem and Mineral Show. If you would like more information, please contact: Orville Wiemers, Jr, SNGMS Show Chairperson via:

- Email
 - SNGMSJamboreeShowChair@gmail.com
- Phone
 - (702)743-3277
- USPS mail
 - SNGMS, 3111 S. Valley View Blvd, E-125 Las Vegas, NV 89102

The vendor packet is also available at:

- Website
 - SNGMS.org

See you there!

Orville Wiemers Jr.



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VENDOR TERMS AND CONDITIONS

1. All vendors are encouraged to wear masks while the doors are open to the public, except when eating or drinking.
2. This is the application for the indoor Gem & Mineral Show associated with the Spring Jamboree. There are booths available directly outside of the venue building. For an outdoor booth for Boulder City Spring Jamboree, please contact <https://www.springjamboree.com/>.
3. Materials: **Booths must be gem, mineral or lapidary arts related**, including but not limited to: rough, slabs, cabochons, lapidary equipment, tools, books, handmade beadwork and gem or stone jewelry. As this is a family friendly event, please make sure your booth reflects such. Pictures are required of the types of products intended for sale if you have not previously participated in the SNGMS Gem & Mineral Show.
4. Vendors will be required to donate one item to the Club Silent Auctions. This item should be representative of the vendor's available merchandise. This is in addition to all other registration and set up fees. A donation receipt will be provided.
5. Booth Set-up:
 - a. Venue location: 900 Arizona St, Boulder City, NV 89005
 - b. Booth set-up hours:
 - i. Friday, May 3rd, between the hours of 10:00 am to 6:00 pm.
 - ii. Saturday morning, May 4th, between the hours of 7:00 am and 8:30 am.
 - c. **All booths must be ready at 8:30 am on Saturday, May 4th.**
 - d. Please contact Orville via phone at (702)743-3277 if extended hours are needed.
6. Parking: Vendors must park all vehicles, including tow vehicles, in available parking areas. We have use of the parking area in front of the building for unloading on Friday and loading on Sunday after the show has ended. The parking lot will not be available during the show.
7. Vendor Table Requirements:
 - a. Vendors must provide their own booth set up, including tables, chairs, skirting, and lighting.
 - i. All tables must be covered to hide table fronts / sides.
 - ii. All displays, tables and chair legs must have rubber feet or some form of protection to prevent floor scratches.
 - iii. Tables are available for rent – Size 72" X 30", at a cost of \$20.00 per table. Rentals of one or more tables will include two chairs per booth.
 - b. Vendors are responsible for water containment in displays (i.e. slab trays). The event is being held in a Parks and Recreation gymnasium. Please monitor any water trays and mop up all spills immediately.
8. Additional **OUTDOOR** Booth Information and Requirements:
All tents MUST be straight legged (to prevent tripping) and Tents MUST have at least 40lbs. of weight per each foot (in case of wind). Sandbags or buckets with rocks are acceptable. TENT STAKES ARE NOT PERMITTED.
NO electrical power is available outside. GENERATORS are NOT allowed!
Non compliance with the rules will result in loss of deposit!



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9. Displays: Vendor booths must be professional and neat in appearance.
 - a. Each booth must be ready for guests by 8:30am on both Saturday and Sunday.
 - b. Booths must remain set up until 4:00 pm on Sunday.
 - c. Live demonstrations are encouraged. Please let us know if you will be doing demonstrations and we will add this information to the Spring Jamboree website.
10. **Indoor Electricity Only: (NO outside electricity – no generators allowed).** With the increased number of vendor booths, access to power can be supplied to any indoor booth for an additional cost of \$25 / booth. **Only the use of LED lights will be permitted.**
 - a. Each booth will have a single extension cord routed to their area. The vendor is responsible for extension cords and power strips and within their booth. All electrical appliances, including cords and plugs, must be electrically sound and fit standard electrical receptacles. **Multiple power strips daisy-chained together will not be allowed. Failure to comply will result in disconnection of power.**
11. Food & Beverages: No food or beverages are to be sold by vendors. Food is available at the event in another area. Complimentary coffee and bottled water is available for vendors throughout the event.
12. Security:
 - a. Nighttime security will be provided by volunteer workers and a paid security company, provided by Boulder City on Friday and Saturday from 6pm to 6am. The building is secured by SNGMS each night.
 - b. Daytime security of the booth is the responsibility of the Vendor. Exhibitors are responsible for the safety and liability of their own displays and product. You are responsible for the security of your work. The SNGMS and volunteers cannot assume any responsibility for any loss or damage to any inventory, artistic works, display materials, or artist's personal property for any cause whatsoever during the course of the event. SNGMS and volunteers cannot be held responsible for any fraudulent transactions accepted during the event. However, the Gem & Mineral Show is part of a larger event and the customer base is different from a typical Show.
 - c. Some tips for booth security include:
 - i. Have helpers
 - ii. Pay attention to every shopper
 - iii. Avoid blind spots in your display
 - iv. Put smaller items away from the table edges
 - v. Consider glass cases for higher value items

SNGMS will have members monitoring the crowds. Please report any issues to the SNGMS Admin Table by the main gym entrance. **Professional conduct will be required at all times by every vendor and their associates. Any violation will result in removal from the event with no refund issued.**



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13. Booth tear down:

- d. Tear down begins on Sunday, May 5th, at 4:00pm. All vendor property must be removed Sunday evening by 8:00 pm.
- e. A \$50.00 cleaning deposit (separate check to hold and return) is required for damages and /or cleaning. **Prior to leaving the vendor agrees to have a Southern Nevada Gem and Mineral Society (SNGMS) representative inspect the booth space.**
- f. Inspections for check out begin at 4 pm, Sunday. If the space is found to free of garbage and damage during the loading process, a cleaning fee will not be charged. The original check can be picked up from the Show desk after an inspection of the vendor space on Sunday. Cleaning checks that have not been picked up on Sunday will be destroyed on the Monday following the event.

14. Nevada Department of Taxation: All vendors will be issued a one-time report form by the Nevada Department of Taxation. You are responsible for the sales tax collected during the Festival. The taxes for payments collected are due on Sunday at the close of the show. They can be paid at the SNGMS Admin Table (by the main Gym entrance) between 4:00 pm to 6:00 pm. Any vendor who fails to turn in a "One Time Sales Tax Return" will be reported to the Nevada Department of Taxation 10 days after the close of the event. All taxes paid must be in cash. **NO CHECKS ACCEPTED FOR TAXES, NO EXCEPTIONS.** Those exhibitors with valid Nevada State Tax ID numbers need to print their number on the form, sign it, and turn it into the SNGMS Admin Table on Sunday.

15. Cancellation Policy: If the Spring Jamboree is cancelled due to COVID-19 restrictions, a full refund will be mailed after notification of the cancelled event. Any cancellations unrelated to COVID-19 restrictions will receive a 75% refund. Any cancellations made after April 1st will be reviewed by the Committee to determine any refund eligibility. When possible, cancellations should be made via email to SNGMSJamboreeShowChair@gmail.com.



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Hold Harmless Agreement

By acceptance of this application to participate in the Southern Nevada Gem and Mineral Society (SNGMS) Spring Jamboree Gem and Mineral Show, May 4 and 5, 2024, the applicant, its officers, directors, agents, employees, representatives and/or members agree to indemnify and hold harmless the City of Boulder City and the SNGMS, as well as each entity agent, employee, and/or representatives, from and against any loss, claim of loss, injury including but not limited to personal injury, damage including but not limited to property damage, liability or other expense including but not limited to reasonable attorney's fees and court costs claimed by or resulting from a third party or the applicant or any officer, director, agent, employee, representative of the applicant that arises out of, or is in any manner related to, any act or failure to act by the applicant, its officers, director, agent, employees, representatives, and/or members in connection with the applicant's participation in this event.

I have read and clearly understand the information contained in this contract and the responsibilities accorded to me as a participating vendor at the Spring Jamboree SNGMS Gem & Mineral show. I understand that I may cancel my application via email at SNGMSJamboreeShowChair@gmail.com.

In addition to what has been stated, I understand that this agreement either expressed or implied, may not be changed, modified, released, discharged, abandoned, or otherwise terminated, in whole or part by me or any SNGMS representative except by an instrument in writing, signed by three (3) Executive Board Members of SNGMS.

The undersigned has read this agreement carefully, agrees to comply with the rules and regulations, and represents that he/she has the authority to execute this agreement on behalf of the party for whom he/she is signing.

Print Applicant(s) Name

Date

Applicant(s) Signature

Organization/Business Name (if applicable)



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SNGMS Vendor Application

BOOTHS ARE NOT RESERVED UNTIL APPLICATION AND PAYMENTS ARE RECEIVED AND PROCESSED.

Company Name (if applicable):			
Contact Person:			
Phone:		Cell Phone:	
Address:			
City:		State/Zip:	
Email:			
Website/Social Media-Online Handles:			
Comments & Booth Space Requested:			
<u>Space preferences are not guaranteed, but we do try our best to accommodate your selection.</u>			
	Booth Prices	Number requested	Total
Indoor space: 12' X 10' See provided floor plan for availability . Double can be accommodated.	\$200.00*		
Outdoor space: 10'x10' See provided area plan for availability. Double Spaces can be accommodated.	\$125.00*		
Access to power. NO POWER AVAILABLE for outside booths.	\$25.00		
Table Rental – Size 72" x 30" Rentals of 1 or more tables will include 2 chairs per booth	\$20.00/Table		
Total Show Rental Fees			
Cleaning Deposit - Required Please provide the cleaning deposit as a separate check. The original check will be returned after the show if the space is clean and undamaged.	\$50.00	1	

*Includes the seller's license for the State of Nevada and the City of Boulder City.



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VENDOR CHECKLIST

Vendors are responsible for completing, signing, and returning the following items to SNGMS, prior to the event.

- Completed Vendor application with pictures (if applicable).
- Payment by check, cash, or money order. We are unable to process credit cards at this time. Spaces are held once full payment is received.
- Security Deposit Check is required – a separate payment that will be returned to the vendor after clean-up inspection.
- Hold Harmless Agreement in original form with original signatures.
- Mail required documents to:
 - SNGMS
 - ATTN: Orville Wiemers Jr - Jamboree
 - 3111 S. Valley View Blvd, E-125
 - Las Vegas, NV 89102
- Any questions or comments may be emailed to SNGMSJamboreeShowChair@gmail.com , or call Orville Wiemers Jr via phone at (702)743-3277.
- Website/Social Media-Online Marketing: Please note on your application that we have asked for your social media handles and websites. It is our intent to help market you via social media and drive more traffic to your website as well. So if you have a Facebook page, Twitter handle and Instagram accounts, please let us know how to find you. We'll "like" you, follow you and hope that you will reciprocate as we spread the word about this great family event.

FOR OFFICE USE:

LAST NAME: _____ FIRST NAME: _____

COMPANY NAME: _____

ADDRESS: _____

PHONE NUMBERS: HOME: _____ CELL: _____

EMAIL ADDRESS _____

MEDIA HANDLES: _____

DATE RECEIVED: _____ SPACE # ASSIGNED: _____

TOTAL PAYMENT RECEIVED: _____ PAYMENT FORM: _____

SPACE PAYMENT/CHECK#: _____ DEPOSIT CHECK#: _____

POWER REQUIRED: _____ # TABLES /CHAIRS: _____

NOTES: _____